

Record of decision taken under delegated powers by a council officer



Title:	Introduction of the Revised Highway Safety Inspection Policy
Divisions Affected:	All
Key Decision:	No
Reason Key:	n/a
Decision taken under delegation by virtue of:	Committee decision Cabinet 26 March 2013 Min ref 65/13

Summary

At the March 2013 Cabinet meeting the following decision was taken;

That the revised Highway Safety Inspection Policy, as set out in Annex 1 of the submitted report, be approved, subject to the development of robust processes and systems to ensure that risks are assessed and authority to agree those processes and systems be delegated to the Strategic Director of Environment and Infrastructure and the Strategic Director of Change and Efficiency, in consultation with the Leader and Cabinet Member for Transport and Environment.

Following a detailed review of the service delivery over the last few months, development of processes and systems has reached a point where implementation of the changes/service revisions is now considered appropriate.

The review considered and addressed several points in relation to Surrey County Council's current Highway Safety Inspection policy and also the delivery of the service by our term maintenance contractor, Kier. The changes will provide the following benefits, as previously reported in the Cabinet report;

- Improve the planning of defect repairs, leading to an improved standard of repair and less repeat visits.
- Improve the overall condition of the network by carrying out larger scale repairs.
- As a consequence, improve the management of risk across the highway network.

The Highways Project Team has worked closely with Insurance Services during the development and both parties have agreed that the risks associated with the changes have been covered sufficiently to be able to proceed with the implementation.

In order to achieve all of the changes successfully, a staged approach will be taken and will

include the following phases;

- Policy specification changes
- Formation of the Integrated Team
- Improvements to the scheduling of repairs
- Introduction of larger cluster repairs
- Introduction of new mobile technology
- Improvements to operational IT work management systems
- Website improvements
- Enhancements to the governance arrangements

Progress on the implementation will be monitored closely by the Surrey Highways Management Team at regular review meetings. Scrutiny and governance of the service delivery will continue throughout the implementation period and will be further enhanced as the Integrated Team goes live.

Decision made

Decision made:

It was AGREED that:

1. The arrangements for risk assessment be agreed and adopted as part of the revised Highway Safety Inspection Policy and that the approved policy now be implemented.

Reasons for Decision:

As above, following a detailed review of the service delivery over the last few months, development of processes and systems to assess and mitigate risk has reached a point where implementation of the changes/service revisions is now considered appropriate.

Decision taken by:	Trevor Pugh, Strategic Director Environment and Infrastructure Julie Fisher, Strategic Director for Business Services
Decision taken on:	11 April 2014
To be implemented on:	11 April 2014

Alternative options considered

n/a

Summary of any financial implications

None in addition to those covered in the Cabinet report 26 March 2013

Declarations of conflicts of interest

None

Consultation/Process Followed

Consultation with Cabinet Member and the Leader of the Council.

Background Documents**Exempt:**

Highway Safety Inspection Policy and Appendices;

- Highway Safety Inspection Matrix
- Changes to the Surrey Priority Network and Inspection Frequency

Revision to the Highway Safety Inspection Policy – Risk Management

Safety Reactive Service Draft Method Statement

Surrey Highway Inspection Manual

No

Yes

Yes

Yes